

ORELIA PRIMARY SCHOOL
SCHOOL BOARD MEETING MINUTES



DATE:		20th March 2024	CHAIR PERSON:	Lara Davis	
Time		1.00pm	MINUTE TAKER:	Cathy Harris	
ATTENDEES:		Lara Davis, Joanne Stewart-Magee, Toni Scharf, Vanessa Bourne, Maddison Reid, Amy Cutler			
APOLOGIES:		Troy Mayne, Kristy Mippy, Li Mei Chuah Remil from Tronox			
Item No	ITEM	LED BY	DISCUSSION/PROGRESS REPORT		Action – inform, discuss, endorse
1	Welcome to Country	JSM			
2	Welcome and Apologies	JSM	Apologies from Kristy, Troy, Li Mei and Remill		Inform
3	Acceptance of Previous Minutes 30/11/2024	JSM	Accepted by Maddison and Vanessa		
4	Principal’s Report	JSM	1. Supporting Student Learning Discussion about how the school focuses spending on children under missing important blocks of learning. *The Intervention Program for spelling staffing: 1 x EA at .8 = four days *The Reading Intervention Program staffing: 1 x teacher .80 = 4 days Yrs 2-6 1 x Education Assistant .80 = 4 x days year 1 2. Prime maths book. Pippa Braig focusses on junior intervention. .60 teacher = 3 days. We have had to follow up with parents to get the books for		Inform

			every child. The Prime books were on the booklists. 3. New building handover on Friday. The solar is up and running and initial bills look encouraging. 4. Furniture: we have and will continue to replace old furniture to ensure our school looks current and modern. replacing old with new. 5. All ICT (ipads/computers/interactive whiteboards) are leased now. Better financial decision. 6. Class budget is \$200 each. All stationery is purchased by school. 7. Toilets: Two new toilet blocks are being installed. 8. Refurbishment Federal Funding application is in for a new Student Services Admin. Currently approved to go to part 2. Quote 4 million for project.	
5	Explanation of One Line Budget	JSM	The schools receives 'one pot of money' and first salaries are allocated and the remainder can go into school budgets to support school priorities.	Inform
6	Approval of School Budget 2024	JSM	Can not be approved as it has not been finalised due to waiting on census results. Lara asked how many paid VC on book list? Including fees on book list has been more successful this year. Toni asked, if we can let parents know how much the school does buy? Discussion about Kindy kids that needed to be toilet trained and the extra staffing cost. This will be cut down to 1 EA in term 2.	Action: Jane to confirm figures. 23.2% received. 31 students paid by Campion book list. Action: JSM to follow up on letting parents know about what school does buy.
7	Funding Agreement 2024	JSM	General discussion and explanation. Lara: discussed School Board previously focused on relationships within the school and building networks out to communities. Now we want to move forward and run	Inform

			the school as a business understanding the finances and decisions regarding school priorities.	
8	Review of Terms of Reference for School Board	JSM	Discussed governance and School Board's role see Terms of Reference in attachments. Allow the Board to know how finances are aligned to priorities.to align resources to priorities. Explained the census and funding to schools.	Inform
9	Dates and Times for Future Meetings	Lara	Term 2: 22 nd May 2024 Term 3: 21 st August 2024 Term 4: 13 th November 2024	Inform
10	General Business Next Meeting: C		Discussion about different Awards that staff could be put forward for. e.g. Science Award. The Board may be interested in discussing this further.	Action: JSM and Lara to wait for advertisements of awards available.
11	Business Plan 2024	Lara	This is a work in process. The Draft Business Plan is available but has not been ratified due to Union Directives (unable to have any staff meetings after school). Further discussion about the impact of the union stopping staff from attending school meetings etc.	Inform
12	- Sponsorship and Support - Fathering Project - WA Ballet - Song Room - Tronox	JSM	The Fathering Project was a very successful night. Mandurah Musketeers paid for the pizza. Our fathers are very interested in getting together again. WA Ballet: Rm 7 will receive a term of lessons and create a performance for their families. The Song Room – has a Federally funded mentor program to bring the Arts into schools across K-Y6. The cost is \$5 000.00 which has been waived due to our situation. A Music Therapist is attending the school once a week this year and should continue for three years. Tronox: Support us by paying for 90 students to attend the zoo each year and support us to develop	Action: Ask Ash and Jerome to discuss with men any large project that they could do for the school. Action: JSM and Jane to organise classes and dates to attend the zoo.

			STEAM programs, support Science Fair and support us to present Career’s Day. Gilmour HS is supplying old robotics equipment to Orelia PS. The plan is to create opportunities for students to learn about robotics and coding. Our ICT committee has developed a Scope and Sequence for ICT apps and skills to ensure our students can understand and engage with Robotics when they arrive in year 7 at Gilmore. Good 360 Degrees – Philanthropist Group Orelia has currently joined a group that supplies schools with Lego for a reduced price. It cannot be on sold. We are using the Lego as rewards throughout the school.			
13	- Annual Events - Career’s Day - Science Fair - Learning Journey	JSM	Science Fair: discussion about Gilmour HS giving demonstration at Science Fair with Orelia PS students on the use of Robotics. Career’s Day Discussion about how Troy Mayne does ocean photography, and this could work into the theme on habitats. Learning Journey: not able to confirm anything about learning journey due to union action.	Action: JSM to confirm date of Science Fair and contact Gilmour HS. Action: Lara to approach Step and Troy about Science Fair.		
NEXT MEETING:	22 nd May 2024	MEETING CLOSED:		SIGNED:		