

ORELIA PRIMARY SCHOOL
SCHOOL BOARD MEETING MINUTES



| DATE: | 17 th August 2023 | CHAIR PERSON: | Lara Davis | |
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| Time | 1.15pm | MINUTE TAKER: | Jane Littlewood | |
| ATTENDEES: | Joanne Stewart-Magee, Lara Davis, Christine Winmar, Charlotte Glasson, Vanessa Bourne, Toni Scharf | | | |
| APOLOGIES: | Kristy Mippy, | | | |
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| Item No | ITEM | LED BY | DISCUSSION/PROGRESS REPORT | Action – inform, discuss, endorse |
| 1 | <ul style="list-style-type: none"> Welcome and Apologies | Lara | Kristy emailed her apologies as she is on leave at the moment. | Inform |
| 2 | <ul style="list-style-type: none"> Approve Previous Minutes Declaration of conflict of interest | Lara | Minutes from the previous meeting were approved and the Chair has signed them. To be filed. | Action – minutes approved |
| 3 | <ul style="list-style-type: none"> Voluntary Contributions Prizes | Jane | <p>Vol Conts are at 32% at the moment, but we would like to increase this. Last time Jo mentioned it at assembly 3 people came in afterwards and paid. Jo to continue to mention they can be paid at the office every Assembly. The draw to be held this term is on week 8 Term 3. Prize 1 – bike donated by Roger Cook. Prize 2 swimming lessons paid for 1 child. Prize 3 gift voucher. Julie to create a poster and we are to advertise for the remainder of the term. Letters to be sent home again to remind parents.</p> <p>To think of ideas for Term 4 for last draw of the year. Maybe 3 x sets of prime books V9 so parents don't need to purchase them?? Ideas to continue until nearer the time.</p> | discuss |
| 4 | <ul style="list-style-type: none"> Careers day | Toni | Careers Day is on 31 st August, We have 4 speakers and we will have 2 speakers in each area. Undercover area and Library. Each speaker will speak for 15 mins. Session 1 9.00 – 9.35, session 2 9.40 – 10.15. Year 5 & 6 to be split over the two sessions and to rotate to the other speakers during the break. Morning tea to be provided. Jane to email the P & C and also invite them. Julie to create an invite. | Inform and discuss |

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| 5 | <ul style="list-style-type: none"> Science Day | Sonia | <p>Science week is week 8. PP – Yr1 – marble run and also colouring competition. Colourings to be handed in Monday 4th so they can be put on walls in undercover area for viewing before assembly. Incurion with Veolia on Tuesday 5th for Yr 4-6. Yr 2-6 also can either do a marble run or a block marble run, create and travel a marble without it dropping. Lego can also be used to create the run. These will be filmed during the week and the winner will receive a Pizza Party. Fashion show and Assembly Thursday 7th. Clothes must be made out of recycled materials and futuristic. This will be judged at Assembly. Science fair is Wednesday 6th There will be various categories. Junior x 3 and Junior group x 3, Senior x 3 senior group x 3. A junior prize and a senior prize. There will be winners for the colouring in competition and also the fashion show. We have already received donations from the Chaplain of water bottles. Donations at the moment received are: a selection of Science books and \$500.00 cash this should increase. If any money is left over, prizes are to be bought for Science fair 2024</p> | Inform |
| 6 | <ul style="list-style-type: none"> New Parent Members | Jane | <p>We received an application for a new member who is a parent with a great list of experience to bring to the board. His resume was passed around and it was agreed we would invite him to join us. Jane to send an acceptance letter and invite him to the next meeting. We also need to chase some parents that were suggested by Kristy : Jane to call Eastyn Ryders mum to ask her if she would like to join. Also to ask Domonic and Bailey McKenzie's mum. Toni to email the Police</p> | Discuss |
| 7 | <ul style="list-style-type: none"> Uniforms | Jo | <p>We have \$33,000.00 worth of stock at the moment. We need to try sell more uniform. A stall to be set up outside the Assembly to remind parents they can buy at the office. Julie to do a post to say we have stock of faction shirts ready for faction athletics.</p> | Discuss |
| 8 | <ul style="list-style-type: none"> Noongar Garden | Jo | <p>After trying to get the elders involved for a couple of years we have decided to start our Noongar Garden. We have decided to have a yarning circle in the middle, surrounded by the 6 season with will be planted accordingly. Poles will be put in each area which the children can then decorate. The Limestone has been ordered ready to start the circle.</p> | Discuss and Inform |
| 9 | <ul style="list-style-type: none"> ESAT – School Review 2019 - 2023 | Jo | <p>We had our ESAT school review and it went very well. This will now go on our website, the school has been classified as effective and we have the choice for review in either 3 or 5 years. We have chosen 3 years. They were very impressed with our Leadership model. Read this and if</p> | Discuss and Inform |

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| | | | | you have any questions bring them to the next meeting and we can discuss. | |
| 10 | <ul style="list-style-type: none"> Organisational Health Index Survey | Jo | | We got this survey reduced as we are a Fogarty School.. The staff complete a survey and the results were very impressive. Since our last health index our results have improved from 58 to 83. We have a better staff culture, more positive and happier staff. Julie to start a new mini lit session which will catch the level before Inderjit. | |
| 11 | <ul style="list-style-type: none"> Tell Them From Me Survey | Jo/Lara | | | |
| 12 | <ul style="list-style-type: none"> General Business | Jane Jo Vanessa Jo | | <p>Booklist – We have decided to move back to Campion for our Booklist 2024. We get our Voluntary Contributions included in the booklist with them so seem to gain more Voluntary Contributions. Jane has emailed Campion to get the ball rolling, we are currently writing a list of additional items to be added onto the booklist for 2024.</p> <p>Jho informed that we have been approved for a transportable building for our PP, this should be delivered during the school holidays in January.</p> <p>Vanessa enquired how the P & DC were going and if they needed to reach out for anything she was there for them. She also enquired about the security cameras and if we had installed any. We were quoted \$10k by Programmed and yet the police said it would cost around \$1k. This is still ongoing – Jo advised we were trying to get a copy of their ledger books from 2021 onwards. The P & C had just had an afternoon meeting and it had been well attended.</p> <p>Learning Journey is to be held 21st September from 3.00 -4.30. The P & C have organised food trucks and music is to be heard by Christine and Jerome.</p> | Inform |
| NEXT MEETING: | 25/5/23 | MEETING CLOSED: | 2.45pm | SIGNED: | |